



Protecting Today's Child

CEF[®] USA Ministries Child Protection Policy

Version 5.0
October 1, 2021

USA Ministries
PO Box 348, Warrenton, MO 63383
(636) 456-4321, ext. 5510



Since 1937

CEF
CHILD EVANGELISM
FELLOWSHIP[®]

Reaching children worldwide™

The purpose of *Child Evangelism Fellowship*® is to evangelize boys and girls with the Gospel of the Lord Jesus Christ and to establish (disciple) them in the Word of God and in a local church for Christian living. We recognize the privilege and the responsibility this brings to all involved in our organization.

There is no more sacred trust given than being entrusted with precious children. *Child Evangelism Fellowship* takes seriously our stewardship of protecting children in our care. We are acutely aware that those who would hurt children will seek affiliation with Christian ministries to gain access to children. Therefore, we must be diligent, ensuring that thorough screening applies to every person working with children in *CEF*.

Also, we must do everything possible to protect our volunteers and staff from false accusations.

Parents entrust their children to us for nurture, safe care, and wise leadership. It is imperative that there are guidelines and procedures in place that will protect children and provide peace of mind and confidence to parents, volunteers, and staff.

POLICY

Child abuse is defined as any verbal abuse, online abuse, sexual abuse, sexual exploitation, or infliction of injury. Examples of sexual abuse are: rape, incest, sodomy, lewd or lascivious behavior which includes wrong types of speech, inappropriate use of communication devices or touching.

In order to protect the child from abuse and our workers from false accusations, the following steps must be taken.

1. Always provide adult supervision for children in our care.
2. Two-worker (minimum) rule: Two *CEF* workers, paid or volunteer, must be present at any *CEF* activity where children or minors are present including online or by phone.
 - a. Never be alone with a child/children in any setting.
 - b. Never be alone with a minor in any setting, unless the minor's parent has signed a waiver.
3. Ensure that all rooms where ministry is taking place are accessible (not locked) with a window in the door or the door left wide open. There should be no private conversations, texts or online chats.
4. Report to supervisory staff all suspicious or inappropriate behavior between any *CEF* worker and a child or minor.
 - a. Supervisory staff must complete R-9 (see USA Operations & Policy Manual) and investigate incident immediately.
5. Supervisory staff must make random visits of *CEF* sponsored activities.
6. Overnight activities sponsored by *CEF* involving children or minors must be approved by the local or state director and the local committee or state board.

PRE-SERVICE SCREENING

All volunteers who have contact with minors (in person, online or by phone), all paid staff and all

committee/board members who represent and/or participate in *CEF*;

1. Be screened by a face-to-face interview
2. Show a government issued photo ID
3. Read the Child Protection Policy.
4. Listen to or view the *Protecting Today's Child* presentation.
5. Read and sign the Worker's Compliance Agreement.
6. Complete the Confidential Screening Form.
7. Complete the Background/Reference Check Authorization (parent must sign for a minor).

For adults (18 and older), in addition to 1-7, *CEF* must:

8. Conduct a criminal background check with these minimum requirements
 - National Criminal Database Search
 - National Sex Offender Registry Search
 - Social Security Number Address History Trace

Note: If your legal jurisdiction requires more, you must also comply with their requirements.

For minors (ages 14-17), in addition to 1-7, *CEF* must:

9. Check two references, one of which is the pastor.

For all adult staff (paid or volunteer), in addition to 1-8, *CEF* must:

10. Criminal record check for all states where the worker lived in the past five years.
11. Check at least two references, one of which is the pastor.

For adult camp or overnight volunteers, in addition to 1-8, *CEF* must:

12. Check at least two references, one of which is the pastor.

SPECIAL NOTE: Volunteers under age 14 must:

- Always be under the direct supervision of a screened worker aged 16 or above.
- Never be supervised by a single individual (adult or minor).

- Never serve as one of the two individuals in the two-worker policy requirement.

Criminal Background Check Screening Rules

Check references in cases where the applicant has a criminal record or other red flag that does not necessarily disqualify him/her from participation in *CEF* ministries.

The following would prevent a person from working with *CEF*:

1. Any crime against children. No exceptions.
2. Any sex crime of any type. No exceptions.
3. All felony convictions. Exceptions require the approval of the vice president, USA Ministries.

Rescreening Requirements

1. Every worker must review the *Protecting Today's Child* presentation annually.
2. Workers who have not been active within one year must have a Criminal Background Check rerun.
3. Every worker must have a Criminal Background Check rerun every five years.
4. A worker transferring to another area must obtain from his former location a signed and completed Screening Procedure Checklist. If the Criminal Background Check was conducted more than five years prior, the transferred worker must be processed as a new worker.
5. All minors (ages 14-17) must be processed as new adult workers when they reach their 18th birthday.

ENSURING COMPLIANCE

1. The committee chairman is responsible for ensuring compliance within his local chapter by annually signing and submitting

- the CPP Compliance Verification Form (OPM, R-22) to the state board chairman.
2. The state board chairman is responsible for ensuring compliance with the Child Protection Policy within his state. Annually, the state board chairman confirms compliance by signing and submitting the CPP Compliance Verification Form (OPM, R-22a) to USA Ministries.
3. USA Ministries monitors to ensure 100% compliance with this policy.

REPORTING OBLIGATIONS

When any worker has reasonable suspicion that a minor or child is being abused by **anyone representing *CEF***, or is himself accused, or someone whose action would reflect on *CEF* is accused, the following action must be taken:

1. **Call USA Ministries 636-456-4321, ext. 5510 as soon as possible and within 24 hours. Notify your next higher office that this step has been taken.**
2. Any person suspected of child abuse will, upon request, voluntarily relinquish or be removed from duties which involve direct contact with minors or children until the matter is completely resolved.
3. USA Ministries will determine the future ministry of the accused staff member or volunteer.

WARNING: Failure to follow reporting procedures of USA Ministries may result in termination of all *CEF* workers responsible in this reporting process.

All *CEF* staff and volunteers must fully abide by this policy and all state child abuse reporting requirements.

PROCEDURES

Following are steps and resources to ensure compliance with the USA Child Protection Policy.

Screening New CEF Workers

Resources:

- *Protecting Today's Child* presentation
 - Listen at 866-878-4182
 - See video at cefonline.com/childprotection
- Child Protection Policy (see cefonline.com/childprotection)

For the following resources, log in as staff at the Resource Library and search: CPP

- Template for online screening instructions
- Waivers
- *Protecting Today's Child* manual
- Individual documents from PTC manual
 - Worker's Compliance Agreement
 - Authorization for Background and Reference Check
 - Screening Checklist
 - Interview Form and ID Check
 - Audio and Video downloads of the PTC presentation

Steps in processing a candidate:

1. Follow policy using the Screening Procedures Checklist.
2. Evaluate results of
 - a. Reference checks
 - b. Criminal Background Check(s)
 - c. Face-to-face interview, using the Interview Questions provided
 - d. Confidential Screening Form (salvation experience and conviction of crime response—does it match Criminal Record Check?)
3. If the potential worker is eligible
 - a. notify him of results
 - b. invite him to work with *CEF*
4. If the interested party is ineligible
 - a. offer to provide him with a copy of the Criminal Background Check Report
 - b. explain the Child Protection Policy
 - c. Offer contact information of background check provider for questions regarding results.
5. Consult with your state office to determine where records must be permanently filed. Handle electronic records the same as paper with regard to file retention; state must have access.

6. All child protection records must be filed in a safe, secure place. All records must be treated in a confidential manner and retained permanently.

Reporting Suspected Child Abuse by a CEF Worker

1. A volunteer who suspects abuse must report the suspicion to the state director and comply with legally mandated reporting requirements.
 - a. All observed suspicious or inappropriate behavior taking place during ministry activities must be reported immediately to the local *CEF* director.
 - b. If abuse of a child or minor is suspected by anyone in *CEF* ministry, it must be reported to the local director immediately.
2. Local director contact state director for direction.
3. State director shall:
 - a. Take all allegations seriously.
 - b. Call USA Ministries at **(636-456-4321, ext. 5510)** within 24 hours of the time that the incident becomes known. USA will give instructions for next step.
 - c. See that the CEF USA Worker - Alleged Child Abuse Report R-9 (in the OPM) is completed and forwarded to usa@cefonline.com.
 - d. Keep a record of all telephone calls and correspondence.
 - e. Comply with all legal, mandated reporting requirements.
 - f. Gather all CPP records, screening forms, etc. of the accused.
 - h. In the event of press inquiries, refer inquirers to USA Ministries (636-456-4321, ext. 5510) or use the sample press release provided (p. 7).

Any person suspected of abuse must be removed immediately from duties until USA Ministries concludes an investigation.

Mandatory Reporting Statute

Each state director and state board chairperson should know and keep current with their state's mandatory reporting statute. This statute is to be communicated with each staff and volunteer so every CEF worker is aware of his/her responsibility in regard to reporting possible child abuse. Any knowledge of suspected abuse should only be shared as is absolutely necessary or as determined by the statute. Having knowledge, even secondhand, may result in the person with the knowledge becoming a mandatory reporter.

Non-Citizens Applying to Serve in USA

Anyone who represents *CEF* must have a Social Security number to be effectively screened. Anyone not having a Social Security number is ineligible to work in *CEF*.

U.S. Citizen Serving Outside Home Ministry Area

Anyone representing *CEF* visiting outside his home ministry area who has been screened according to *CEF* standards does not require rescreening.

Previous screening must be verified by receipt of the Screening Procedures Checklist Form.

Keeping Records

The state board is responsible for the security and confidentiality of Child Protection Policy records. All CPP records must be permanently maintained in a locked, confidential file, located in a secure place determined by the state board. Employees/volunteers may have a copy of their records released using a Permission to Transfer Screening Information Form. Handle electronic records the same as paper; state must have access.

Any questions dealing with procedures for handling child abuse or child abuse accusations may be referred to *Child Evangelism Fellowship*, USA Ministries at **636-456-4321, ext. 5510**.

SAMPLE PRESS RELEASE STATEMENT

The children of America are our country's most precious resource. The future of this nation rests upon their development and potential. Any form of child abuse endangers that future and shatters the innocence and purity of childhood.

The International Board of Trustees of *Child Evangelism Fellowship*[®] believes that God has given us a stewardship of caring for the souls of children. We have taken steps as an organization to protect every child involved in our ministry.

We will work with the law enforcement agency in this area to determine the truth concerning this situation. Our prayers are that the investigation will reveal the truth and that justice will be served.

SCREENING PROCEDURES CHECKLIST

For Office Use Only

All Staff and Volunteers

This completed checklist ensures that the procedures of the Child Protection Policy have been followed. It will be used to transfer screening clearance information between offices of CEF® without duplicating the process. It also allows the confidentiality of the screening information to be maintained.

NOTE: If using an online service, contact usa@cefonline.com for a form designed for that use.

Full Name: _____

Check and complete each one that applies:

Record the date and initials of authorized personnel certifying completion of this part of the screening procedure.

ALL PERSONS – VOLUNTEER OR STAFF:

ORIGINAL SCREENING 5-YEAR RESCREENING

Month/Day/Year	Initials	Month/Day/Year	Initials	Confidential Screening Form completed
Month/Day/Year	Initials	Month/Day/Year	Initials	Background/Reference Check Authorization completed
Month/Day/Year	Initials	Month/Day/Year	Initials	<i>Protecting Today's Child</i> Presentation viewed or listened to
Month/Day/Year	Initials	Month/Day/Year	Initials	Child Protection Policy read
Month/Day/Year	Initials	Month/Day/Year	Initials	Worker's Compliance Agreement completed
Month/Day/Year	Initials	NA		Face to face Interview and ID check completed

PERSON IS 18 OR OLDER:

Month/Day/Year	Initials	Month/Day/Year	Initials	Criminal Background/Reference Check conducted
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PERSON IS AGE 14-17:

Month/Day/Year	Initials	NA		Personal and church references investigated
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PERSON IS STAFF:

Month/Day/Year	Initials	NA		Personal and church references investigated
Month/Day/Year	Initials	NA		State criminal record check on all addresses in past five years completed

PERSON IS CAMP OR OVERNIGHT VOLUNTEER:

Month/Day/Year	Initials	NA		Personal and church references investigated
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Original records held by CEF of _____ State _____
Chapter name

For Transfer of Information Within CEF Only

Has this person been active with CEF within a year? _____
(If inactive within the last year, person must be rescreened.)

To the best of my knowledge the above screening information is correct.

Signature _____ Date _____





Since 1937

CEF
CHILD EVANGELISM
FELLOWSHIP®
Reaching children worldwide™

CONFIDENTIAL SCREENING FORM

Child Evangelism Fellowship® Child Protection Policy

This screening form is to be completed by applicants for any position, paid or volunteer, involving CEF® ministries and will be used to help CEF provide a safe and secure environment for children.

This is not an employment application. Anyone interested in employment with CEF will also need to complete an employment application form. **(Please print)**

Date _____

NOTE: Please return this form in person, by mail or by fax. **Do Not Email.**

Applicant's Name (last, first, middle)		Sex	Date of Birth Mo. Day Year	
Social Security Number	Maiden Name	All Nicknames and Aliases		
Telephone ()		Email		
Present street address (Street, Apt #, City, State, Zip; PO Box not acceptable)			County	
Previous street addresses (for past five years)				
Have you ever been convicted of a crime? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, please explain and give county and state of conviction.)				
Have you ever been accused of child abuse? <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, please explain.)				
(If completing form for five-year rescreening, skip this question.) Please explain briefly your salvation experience.				
Is there anything that would call into question your being entrusted with the supervision, guidance and care of children or young people? If yes, please explain.				
(Skip for 5-year rescreening.) References (pastor or church leader, previous employer and personal [not a relative])				
NAME		NAME		
CHURCH		RELATIONSHIP		
ADDRESS		ADDRESS		
TELEPHONE ()		TELEPHONE ()		
E-MAIL		E-MAIL		
NAME		NAME		
RELATIONSHIP		RELATIONSHIP		
ADDRESS		ADDRESS		
TELEPHONE ()		TELEPHONE ()		
E-MAIL		E-MAIL		

www.cefonline.com/locations

Background/Reference Check Authorization

Release Authorization:

1. In connection with my future involvement as a staff member or a volunteer working with children, I understand that CEF® will conduct a background check to determine my ability to minister in this role. It may include information concerning my character, work habits, performance and any court records that may have a bearing on my job responsibilities.
2. I acknowledge that a telephonic facsimile (fax) or photocopy of my signature shall be as valid as the original.
3. I hereby authorize, without reservation, any law enforcement agency, institution, information service bureau, school, employer, church or non-profit organization, reference, or insurance company contacted by CEF or its consumer reporting agency or its agents, to furnish the information described above.
4. I understand that if any of those records contains information which is used to prevent my involvement in *Child Evangelism Fellowship*®, I will be notified of my rights and where I can obtain a copy of the information.

By signing below, I hereby release *Child Evangelism Fellowship* and its agents, officials, representatives, or assigned agencies, including officers, employees, or related personnel both individually and collectively, from any liability for damages of whatever kind, which may at any time result to me, my heirs, family, or associates because of compliance with this authorization and request to release information. I may be contacted as indicated below. A copy of this authorization (if not previously destroyed in accordance with record retention policies) will be given to me, provided I request it in writing.

The information contained in this screening form is correct to the best of my knowledge. I authorize any references listed on this application to give you any information (including opinions) they may have regarding my character and fitness for children’s work. I hereby release any individual, church, youth organization, employer, charity, reference, or any other person or organization, both individually or collectively, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs or my family on account of compliance or any attempts to comply with this authorization, excepting only the communication of knowingly false information.

I agree to abide by the Child Protection Policy and to refrain from unscriptural conduct in the performance of my services on behalf of CEF.

I have read the Child Protection Policy and viewed (cefonline.com/childprotection) or heard (866-878-4182) the *Protecting Today’s Child* presentation and agree to follow the policies and procedures in handling any child abuse situations that may arise.

I further state that I have read carefully the foregoing release and know the contents thereof. This is a legally binding agreement which I have read and understand.

Signature of applicant (or parent of minor)

(Print name)

Date

FOR OFFICE USE ONLY ↓

Identity confirmed with government issued photographic identification.

Signature of **witness** to photographic identification

(Print name)

Date

All information acquired will be used within the *Child Evangelism Fellowship* organization as it pertains to work with children unless signified otherwise in writing upon completion of this form.

Please return all paperwork to the following address:

Please note: A different form may be required by the reporting agency or state government agency you are using.

Telephone Reference Check

Applicant _____ Applicant's Phone _____

Calling Script

Hello. My name is _____ and I am the *Child Evangelism Fellowship* worker in _____ (this area, chapter name, etc). _____. (Person) has given me your name as a reference. She/He desires to work with children in our organization as (position) .

- Is there anything that would call into question (person's) being entrusted with the supervision, guidance and care of children or young people? If yes, please explain.
- Do you know if (person) has ever been accused or convicted of child abuse?

(Write a brief summary of person's answers to questions above; sign and date the making of this call.)

Reference #1: Name _____ Phone # _____

Signature _____ Date _____

Reference #2: Name _____ Phone # _____

Signature _____ Date _____

Reference #3: Name _____ Phone # _____

Signature _____ Date _____

Reference #4: Name _____ Phone # _____

Signature _____ Date _____

Statement of Faith of Child Evangelism Fellowship®

WE BELIEVE -

That “All Scripture is given by inspiration of God,” by which we understand the whole book called THE BIBLE; that it is inerrant in the original writing and that its teaching and authority are absolute, supreme and final. That the Holy Spirit guided the holy men of old in all that they wrote. 2 Timothy 3:16; Deuteronomy 4:2; 2 Peter 1:21

The Godhead eternally exists in three persons, the Father, the Son and the Holy Spirit. These three are one God, having the same nature, attributes and perfection. Romans 1:20; Matthew 28:19; Deuteronomy 4:35; John 17:5

In the personality and Deity of the Lord Jesus Christ, begotten of the Holy Spirit, born of the virgin Mary, truly God and truly man. John 1:1, 14; 10:30; Matthew 1:20; Luke 1:30, 31; Philippians 2:5-7; 1 Timothy 3:16; Colossians 1:19

In the personality and Deity of the Holy Spirit, the source and power of all acceptable worship and service, the infallible interpreter of the infallible Word, who indwells every true believer, and is ever present to testify of Christ, seeking to occupy us with Him and not with ourselves or our experiences. John 15:26; Acts 5:3-4; 1:8; Romans 8:26-27; 1 Corinthians 2:12, 14; Romans 8:9; 1 Corinthians 3:16; 12:13; John 16:13-14

That man was created in the image of God, after His likeness, as stated in the Word of God, but the whole human race fell in the fall of the first Adam. Not only was his moral nature grievously injured by the fall but he totally lost all spiritual life, becoming dead in trespasses and sins, and subject to the power of the devil. “The carnal mind is enmity against God; for it is not subject to the law of God, neither indeed can be. So then, they that are in the flesh cannot please God” (Romans 8:7,8). Therefore, he cannot see nor enter the kingdom of God until he is born again by the Holy Spirit. That no degree of reformation however great, no attainment in morality however high, no culture however attractive, no humanitarian and philanthropic schemes and societies however useful, no baptism or other ordinance however administered, can help the sinner to take even one step toward Heaven; but a new nature imparted from above, a new life implanted by the Holy Spirit through the Word is absolutely essential to salvation. Genesis 1:26-27; Romans 5:12; Ephesians 2:1-3; John 3:3, 6, 7; Titus 3:5

That Jesus Christ became the sinner’s substitute before God, and died as a propitiatory sacrifice for the sins of the whole world. That He was made a curse for the sinner, dying for his sins according to the Scriptures; that no repentance, no feeling, no faith, no good resolutions, no sincere efforts, no submission to the rules and regulations of any church can add in the very least to the value of the precious blood or to the merit of that finished work wrought for us by Him, who tasted death for every man. 1 John 2:2; Hebrews 2:9; Galatians 3:13; Romans 3:25; 4:4-5; 5:8; Colossians 1:13-14, 20-21

In the resurrection of the crucified body of Jesus Christ; that His body was raised from the dead according to the Scriptures, and that He ascended into Heaven and sitteth on the right hand of God as the believer’s high priest and advocate. Luke 24:39; Acts 1:10-11; Ephesians 4:10; Hebrews 1:3; 1 John 2:1

That Christ in the fullness of the blessings He has secured by His death and resurrection is received by faith alone and that the moment we trust in Him as our Savior we pass out of death into everlasting life, justified from all things, accepted before the Father according to the measure of His acceptance, loved as He is loved and made one with Him. At the time of acceptance of Christ as Savior, He comes to dwell within the believer and to live out His life of holiness and power through him. Hebrews 9:15; John 5:24; Romans 3:28; 4:3,23-25; Ephesians 1:3; John 17:23; Galatians 2:20; 4:6-7; 5:16; Acts 1:8

That the Church is composed of all those who truly believe on the Lord Jesus Christ as Savior. It is the body and bride of Christ. That every believer, whether Jew or Gentile, is baptized into the body of Christ by the Holy Spirit, and having thus become members of one another we are responsible to keep the unity of the Spirit in the bond of peace, rising above all sectarian prejudices and denominational bigotry and loving one another with a pure heart fervently. Ephesians 1:22-23; 2:19-22; 1 Corinthians 12:22-27; 1:10-13; Romans 12:4-5; Ephesians 4:3-6; 5:32; Philippians 2:1-5; Galatians 5:13-15

That all believers in our Lord Jesus Christ are called into a life of separation from worldly and sinful practices, and should abstain from such amusements and habits as will cause others to stumble, or bring reproach upon the cross of Christ. Believers are created in Christ Jesus unto good works. “As we have therefore opportunity, let us do good unto all men, especially unto them who are of the household of faith” (Galatians 6:10). 1 John 2:15-16; Romans 13:14; 14:13; 1 Corinthians 10:31; Ephesians 2:10

In the evangelization of the world, that the supreme mission of the people of God in this age is to preach the Gospel to every creature. That special emphasis should be placed upon the evangelization of children. Mark 16:15; 2 Corinthians 5:18-19; Matthew 18:14

In the personal return of our Lord and Savior Jesus Christ, that the coming again of Jesus Christ is the “blessed hope” set before us, for which we should be constantly looking. “Our citizenship is in Heaven from whence we look for the Savior, the Lord Jesus Christ” (Philippians 3:20). Acts 1:11; 1 Thessalonians 4:16-17; John 14:1-3; Titus 2:13; Philippians 3:20-21

That the souls of those who have trusted in the Lord Jesus Christ for salvation do at death immediately pass into His presence, and there remain in conscious bliss until the resurrection of the body at His coming, when soul and body reunited shall be with Him forever in glory. Luke 23:43; 2 Corinthians 5:8; Luke 16:22,25; Philippians 1:23; 1 Thessalonians 4:15-18

That the souls of the lost remain after death in misery until the final judgment of the great white throne, when soul and body reunited at the resurrection shall be cast “into the lake of fire” which is “the second death,” to be “punished with everlasting destruction from the presence of the Lord, and from the glory of His power” (2 Thessalonians 1:8-9). Luke 16:22-23,27-28; Hebrews 9:27; Revelation 20:5,11-15; 2 Thessalonians 1:7-9

In the reality and personality of Satan, “that old serpent, called the devil, and Satan, which deceiveth the whole world” (Revelation 12:9). Ephesians 6:11-12; 1 Peter 5:8; Revelation 20:10



Worker's Compliance Agreement

Child Evangelism Fellowship

Doctrinal Protection Policy - *Adopted by CEF International Board of Trustees,*

May 6, 2002

Child Evangelism Fellowship® continues in its commitment to its Statement of Faith, which embodies the non-negotiable and historic beliefs of evangelical Christians.

Within the community of evangelical believers various distinctives exist which do not prevent our fellowship in the Lord and our effectiveness as child evangelists.

We therefore resolve that *CEF®* workers are qualified by their unreserved commitment to *CEF's* Statement of Faith and their further commitment in all *CEF* activities to refrain from teaching or otherwise advocating doctrinal distinctives either contrary to or in addition to the Statement of Faith.

Recognizing the spiritual need of boys and girls in our community and around the world, I would like to assist in the work of *Child Evangelism Fellowship (CEF)*.

I understand that *CEF* is without specific denominational affiliation, and have read the Statement of Faith and *CEF* Doctrinal Protection Policy. In becoming a coworker with *CEF*, and in order to protect the ministry, I agree not to propagate or practice in *CEF* ministries any distinctive or controversial doctrines, methods and practices that would go beyond the *CEF* Statement of Faith and the approved *CEF* curriculum. These would include but not be limited to such things as modes of baptism, speaking in tongues, interpretation of Scripture by experience, healing on demand, etc. I understand that anyone who does not adhere to this agreement cannot serve with *CEF* as paid staff or volunteer.

In teaching Bible lessons in core *CEF* programs I will use exclusively materials approved by *CEF*.

In offering my services I trust the Lord to make me a faithful servant, and should problems arise between *CEF* and me that cannot be fully reconciled, I will quietly withdraw to preserve the harmony essential to having an effective Christian witness.

By signing below, I indicate:

- My agreement with the Statement of Faith, and that
- I will abide by the above Worker's Compliance Agreement, and that
- I will abide by the policies of *CEF* as long as I am actively involved.

(Only applicable in the USA):

- I have reviewed the Protecting Today's Child presentation (866-878-4182 or cefonline.com/childprotection) in the last 12 months.

If you have a question about a specific policy or to see a complete copy of all policies, contact your director.

(NOTE: On digital forms, your typed signature carries the same weight as your written signature.)

Signed _____ Date _____

Print name _____ Church Affiliation _____

Street Address _____ City/State/Zip _____

Email _____ Telephone # _____

Permission to Transfer Screening Information

I hereby authorize *Child Evangelism Fellowship*® to transfer a copy of the following screening materials:

- Confidential Screening Form
- Criminal Background Check
- Reference Information

to: Name _____

Address _____

City/State/Zip _____

I hereby release *Child Evangelism Fellowship* of all liability for the materials which I am authorizing to be transferred.

Please print name: _____

Signature of Volunteer/Applicant/Employee

Date



NOTE: The current version of this form is available at cefonline.com/r-forms.

CEF USA WORKER - ALLEGED CHILD ABUSE REPORT

(For use only when CEF volunteer or staff is suspected. See PTC manual. Reporting Suspected Child Abuse)

A PERSON GIVING REPORT	NAME/TITLE				
	CHAPTER/ADDRESS				
	CITY		STATE	ZIP CODE	
	PHONE ()		HOME PHONE ()		
	DATE OF REPORT		TIME		
B VICTIM	NAME				
	ADDRESS		PHONE NUMBER ()		
	CITY		STATE	ZIP CODE	
	DATE OF BIRTH		SEX		
C PARENTS	NAME				
	ADDRESS				
	CITY		STATE	ZIP CODE	
	HOME PHONE ()		BUSINESS PHONE ()		
	HOME PHONE ()		BUSINESS PHONE ()		
D INCIDENT INFORMATION	(PLEASE BE SPECIFIC; USE EXTRA PAPER IF NEEDED.)				
	DATE OF INCIDENT		TIME OF INCIDENT		
	PLACE OF INCIDENT				
	NAME OF ACCUSED				
	ADDRESS		PHONE NUMBER ()		
	CITY		STATE	ZIP CODE	
	POSITION IN ORGANIZATION				
	TYPE OF ABUSE: (CHECK ONE OR MORE)		PHYSICAL <input type="checkbox"/>	SEXUAL <input type="checkbox"/>	OTHER <input type="checkbox"/>
	NARRATIVE DESCRIPTION:				
E OTHERS	PEOPLE PRESENTLY NOTIFIED OR AWARE OF INCIDENT: (CHECK ONE OR MORE)				
	PARENTS <input type="checkbox"/>	STATE AGENCY <input type="checkbox"/>	ATTORNEY <input type="checkbox"/>	OTHERS <input type="checkbox"/>	
WHO ARE THE OTHERS NOTIFIED OR AWARE OF INCIDENT?					
F	REPORT TAKEN BY (please print)				
	PHONE ()		SIGNATURE		
	CONTACT CEF-USA CHILD PROTECTION PERSONNEL IMMEDIATELY AT 636-456-4321, ext. 5510				

The following compliance verification documents are available at www.cefonline.com/r-forms:

- R-22 Child Protection Policy Compliance Verification Form (Local Chapter)
- R-22a Child Protection Policy Compliance Verification Form (State/Metro)